

**ANDOVER TOWNSHIP LAND USE BOARD**  
**CHECK LIST #1 -- GENERAL REQUIREMENTS**

**Applicant:** Blue Investing LLC **File No.** \_\_\_\_\_  
**Block** 124 **Lot** 7

This checklist is for general reference only. Further information may be required by the reviewing authority. The following designations are to be used when completing the checklist:  
 ✓ -- provided; NA -- not applicable; W -- waiver requested

Item No.	Application Requirements	Applicant	Board
1.	Sixteen (16) copies of completed application form, signed and notarized, inclusive of items in this checklist	NA ATTACHED	
2.	Sixteen (16) copies of plans, maps, and construction details as required (see appropriate checklist) All plats shall be certified, signed and sealed.	NA ATTACHED	
3.	Fees and escrow deposit in two separate checks made payable to Andover Township. A W-9 form is required if escrow amount is \$5,000 or more	NA ATTACHED	
4.	Itemized calculation of fees and escrow	W NA ATTACHED	
5.	Certification of Township Tax Collector that all taxes and assessments have been paid to date	NA ATTACHED	
6.	Site Inspection Form	NA ATTACHED	
7.	Affidavit of Ownership	NA ATTACHED	
8.	Corporate Form – If Applicant is a corporation or a partnership, list the names and addresses of all stockholders or individual partners owning at least 10% of its stock of any class as required by N.J.S.A. 40:55D-48.1 et seq.	<input checked="" type="checkbox"/> NA ATTACHED	
9.	County and State agency applications for approval - proof of submission	NA ATTACHED	
10.	Copy of deed to the current owner including any easements or restrictions to use of property	NA ATTACHED	
11.	Narrative of application and a list of all variance and waiver requests including statement of reasons why variance/waivers should be granted	NA ATTACHED	
12.	CD containing PDF files of plans, maps, and details	<input type="checkbox"/> NA ATTACHED	
13.	Completed check list for the following: (Check one or more as necessary) <input type="checkbox"/> Checklist #2: Minor Subdivision . <input type="checkbox"/> Checklist #3: Preliminary Major Subdivision <input type="checkbox"/> Checklist #4: Final Major Subdivision <input type="checkbox"/> Checklist #5: Site Plan and Conditional Use <input type="checkbox"/> Checklist #6: Final Site Plan <input type="checkbox"/> Checklist #7: Variance <input type="checkbox"/> Administrative Appeal <input type="checkbox"/> Ordinance Interpretation <input type="checkbox"/> Bulk or other "C" variance <input checked="" type="checkbox"/> Use Variance <input type="checkbox"/> Checklist #8: Lot Line Adjustment <input type="checkbox"/> Checklist #9: Site Plan Waiver Note: Applications for amended plans require submission of the checklist associated with the original application.		